Community Education and Emeritus Institute Classes

Join us this summer for adult and kids programs!

Register at ivc.augusoft.net
Welcome to Extended Education

The Irvine Valley College Extended Education department provides short-term, not-for-credit classes, workshops, career training programs and events designed for professional and/or personal development, with special emphasis on inspiring a sense of wonder and imagination toward life-long learning. College credit is not given for classes conducted by the Extended Education department. There are no transcripts or grades. Community Education is a self-supporting entity of the college and is not funded by taxpayer dollars. Our goal and commitment is to provide personal enrichment classes to help our students explore new talents, expand their minds, embrace new technology or become entrepreneurs. We wish you much success!

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IMPORTANT DATES TO REMEMBER

April 12  Registration Begins for Community Education/College for Kids
April 27-30 Registration Begins for Continuing Emeritus Students
May 5  Registration Begins for New Emeritus Students
May 31  Memorial Day Holiday (No Classes)
June 1  Emeritus Institute Classes Begin
June 7  Community Education Classes Begin
June 21  College for Kids Classes Begin
July 5  Fourth of July Holiday (No Classes)
August 6  End of Summer Community Education and College For Kids
August 13  End of Summer Semester for Emeritus

GENERAL INFORMATION:
Community Education and College for Kids: academics.ivc.edu/communityed
Emeritus Institute: academics.ivc.edu/emeritus

REGISTRATION:
Community Education and College for Kids: https://ivc.augusoft.net
Emeritus Institute: https://mysite.socccd.edu

The IVC Campus is closed due to COVID-19 and all staff are working remotely.
Community Education, College for Kids and Emeritus classes are being held online until further notice.
REGISTRATION

Registration can be completed by phone or online:

Phone: 949-367-8343
Online: ivc.augusoft.net

Register early! Many classes fill up quickly. Your registration will be accepted as long as there is room in the class. Community Education classes may be canceled prior to the first class meeting if minimum class size is not met. If cancelled, you will receive a refund.

REFUND POLICY

Full refunds are issued for classes cancelled by IVC. If paying by credit card, please allow 7-10 days to receive your refund.

No refunds will be issued after the class begins.

ONLINE COURSE INFORMATION

All Summer 2021 courses will be offered online. Specific details for each course can be found in the corresponding course listing in this brochure.

All students must have internet access as well as videoconferencing capabilities (camera, microphone, and speakers).

Courses will be offered in videoconferencing modalities, such as Zoom. Specific instructions for participation will be provided by the instructor prior to the first class.

COMMUNITY EDUCATION PRESENTERS WANTED

Do you see a need for a class that is not offered? Do you have a special interest or talent that you think others might be interested in learning? We’d like to hear from you! Please send an email to ivccommunityed@ivc.edu or visit our website at:

http://academics.ivc.edu/communityed
Acknowledgement of Voluntary Participation
Participant voluntarily wishes to participate in the above referenced Irvine Valley College Community Education class(es) and chooses to do so despite the possible dangers and inherent risks.

Code of Conduct
Participant fully understands that he/she is to abide by all rules and regulations, including and not limited to District policies and procedures governing conduct during participation in the above referenced class(es). Any violation of these rules and regulations may result in participant’s dismissal from the class with any expenses incurred being participant’s responsibility.

Internet Usage
Participant or Parent/Legal Guardian of Participant understands that South Orange County Community College District, Irvine Valley College Community Education is not liable for any actions resulting from the misuse of computers. Any misuse of computers must be reported to the Irvine Valley College Dean of Extended Education.

Medical Consent
In the event of an emergency and participant is injured or becomes ill during his/her participation in the above mentioned Community Education class(es), participant or Parent/Legal Guardian of Participant hereby authorizes and consents to x-ray, examination, anesthetic, medical, dental, or surgical diagnosis or treatment, emergency medical treatment, and hospital care from a licensed physician and/or surgeon, as well as emergency transportation as deemed necessary for my safety and welfare. Participant understands that all resulting expenses will be his/her responsibility. In addition, participant asks Irvine Valley College Community Education to call his/her emergency contact listed above.

Photograph/Video Release
Participant understands that Irvine Valley College Community Education may take photographs and/or video of participant during his/her participation in this Community Education class which may be used for the purposes of marketing and/or publicity of the program in print or on any social media platform.

Release Of Liability
In consideration of participant’s request for voluntary participation and registration in the above referenced Irvine Valley College Community Education class(es), and to the extent permitted by law, participant, his/her heirs, executors, administrators or assigns hereby agree to release, defend, indemnify, and hold harmless South Orange County Community College District, its Board of Trustees, officers, agents, employees, and volunteers from any and all claims, action, demands, damages, costs, losses, or expenses, including reasonable attorney’s fees of any kind or nature whether related to bodily injury, property damage, or loss of life, except to the extent that such loss or damage is caused by the negligence act or omission and willful misconduct of South Orange County Community College District, its Board of Trustees, its officers, agents, employees, and volunteers and no negligence on the part of the participant.

Participant or parent/legal guardian of participant fully understands the above terms and the legal consequences of signing this registration and release of liability form. Participant or parent/legal guardian of participant agrees to this freely and voluntarily.
MATH

Math Academy Grade 1-2
Topics will include addition and subtraction with numbers up to 100, comparing two- and three-digit numbers, place value, and working with money, as well as basic fact practice. This class will help strengthen skills through repetition and reinforcement and is a great way to prepare your student for the next grade level.

Fee: $119
Instructor: Scholastic Development Staff

9-11am  TU  6/22-7/20  ONLINE

Math Academy Grade 3-4
Topics will include adding and subtracting two- and three-digit numbers, place value, basic multiplication and division facts, and word problems. This class will help strengthen skills through repetition and reinforcement and is a great way to help prepare for the next grade level!

Fee: $119
Instructor: Scholastic Development Staff

9-11am  TU  6/22-7/20  ONLINE

Math Academy Grade 5-6
Topics will include multiplying multi-digit numbers, factoring numbers, dividing multi-digit numbers, comparing fractions, and solving multi-step word problems. This class will help strengthen skills through repetition and reinforcement and is a great way to help prepare for the next grade level!

Fee: $119
Instructor: Scholastic Development Staff

9-11am  TU  6/22-7/20  ONLINE

Math Academy Pre-Algebra
This course will prepare students for the basic principles of Pre-Algebra, introducing Rational Numbers, Ratios and Proportional Relationships, Expressions and Equations, and an intro to Statistics and Probability. A great preparation for the junior high school years. (No class 7/5.)

Fee: $119
Instructor: Scholastic Development Staff

2-4pm  M  6/21-7/26  ONLINE

Math Academy Algebra 1 (Ages 11-16)
This course is an introduction to Algebra 1 for students wishing to prepare for a course in middle or high school, or for students who need some extra reinforcement with their Algebra skills. Course topics will include foundations of Algebra, solving equations, solving inequalities, and an introduction to functions.

Fee: $119
Instructor: Scholastic Development Staff

9-11am  TH  6/24-7/22  ONLINE

Math Academy Algebra 2 (Ages 13-17)
A credentialed teacher will lead this course. Topics will include a review of Algebra 1 as well as advanced polynomials, rational equations and negative exponents to use with radical functions. Students will build on their base Algebra 1 knowledge to develop a strong foundation in many Algebra 2 main principles. This course is a great way to get a head start for the fall!

Fee: $119
Instructor: Scholastic Development Staff

11:30am-1:30pm  TH  6/24-7/22  ONLINE

Math Academy Geometry (Ages 13-17)
A credentialed teacher will lead this common core-based course. Topics include geometric definitions and constructions, congruence and measurement, reasoning skills, and proofs. A great way to help prepare for the next level.

Fee: $119
Instructor: Scholastic Development Staff

11:30am-1:30pm  W  6/23-7/21  ONLINE
### READING

**Reading Academy (Grades 1-2)**
Topics include an introduction to common core-based grade level reading comprehension, including identifying key details in a story, retelling main events, and identifying different characters’ points of view. Strong focus on developing students’ phonics skills and other relevant reading strategies. Use of popular children’s literature will strengthen reading skills and naturally enhance love of reading. *(No class 7/5.)*

**Fee:** $119  
**Instructor:** Scholastic Development Staff  
**9-11am M 6/21 - 7/26** ONLINE

**Reading Academy (Grades 3-4)**
Topics include common core-based grade level reading comprehension, including determining the theme of a story, learning how to identify and describe the setting, characters, and events, determining the meaning of words and phrases in a text, and other relevant reading strategies. Use of popular children’s literature will strengthen reading skills and naturally enhance love of reading. *(No class 7/5.)*

**Fee:** $119  
**Instructor:** Scholastic Development Staff  
**9-11am M 6/21 - 7/26** ONLINE

**Reading Academy (Grades 5-6)**
Topics include common core-based grade level reading comprehension, including determining the theme of a story, comparing and contrasting characters, determining the meaning of words and phrases in the text, and other related reading strategies. Use of popular children’s literature will strengthen reading skills and naturally enhance love of reading. *(No class 7/5.)*

**Fee:** $119  
**Instructor:** Scholastic Development Staff  
**9-11am M 6/21 - 7/26** ONLINE

### WRITING

**Writers Academy (Grades 1-6)**
This common core-based writing academy puts an emphasis on sentence and paragraph structure. There will also be a focus on multi-paragraph essay structure. The teacher will also review grammar, punctuation, and vocabulary strategies. Emphasis will be placed on introducing a topic or text clearly, stating an opinion, and providing logically ordered reasons that are supported by facts and details. This is a great way to strengthen students’ writing skills as they prepare for the next grade level.

**Fee:** $119  
**Instructor:** Scholastic Development Staff  
**Grade 1-2**  
**9-11am W 6/23-7/21** ONLINE  
**Grade 3-4**  
**9-11am W 6/23-7/21** ONLINE  
**Grade 5-6**  
**9-11am W 6/23-7/21** ONLINE

**Writers Academy (Grades 7-8)**
This junior high writing academy is aimed at bringing out the creative thinking process that is in all of us. This develops creative writers. Teachers will guide students through writing multi-paragraph essays on a variety of topics such as writing arguments to support claims, writing informative/explanatory texts to examine a topic and convey ideas, and writing narratives to develop real or imagined experiences. This course a great way to strengthen students’ writing skills as they prepare for the next grade level.

**Fee:** $119  
**Instructor:** Scholastic Development Staff  
**9-11am TH 6/24 - 7/22** ONLINE

**Writers Academy (Grades 9-12)**
This senior writing academy is aimed at bringing out the creative thinking process that is in all of us. This develops creative writers. Students will explore a variety of writing styles such as writing arguments to support claims, writing informative/explanatory texts to examine and convey complex ideas, and writing narratives to develop real or imagined experiences or events using effective techniques. Students will also practice writing essays that can be used for college entry applications.

**Fee:** $119  
**Instructor:** Scholastic Development Staff  
**2-4pm TH 6/24 - 7/22** ONLINE
PUBLIC SPEAKING

Public Speaking Academy (Grades 1-3)
Students will learn the different types of speech at their grade level, beginning with introductions, poems, and short persuasive speeches. Emphasis will be on voice and speech techniques in a non-threatening and supportive environment. A wonderful way to gain confidence with speaking in public settings. (No class 7/5.)

Fee: $119
Instructor: Scholastic Development Staff
11:30am-1:30pm M 6/21 -7/26 ONLINE

Public Speaking Academy (Grades 4-6)
Students will learn the different types of speech at their grade level, beginning with introductions, poems, and short persuasive speeches. Emphasis will be on voice and speech techniques in a non-threatening and supportive environment. A wonderful way to gain confidence with speaking in public settings. (No class 7/5.)

Fee: $119
Instructor: Scholastic Development Staff
11:30am-1:30pm M 6/21 -7/26 ONLINE

Public Speaking Academy (Grades 7-12)
In this course, students will begin to take their public speaking skills to the next level by preparing longer research-based speeches on a variety of topics. Emphasis will be on voice and speech techniques in a non-threatening and supportive environment. (No class 7/5.)

Fee: $119
Instructor: Scholastic Development Staff
2:40pm M 6/21 -7/26 ONLINE

ARTS AND MUSIC

NEW! Coding for Artists (Ages 6-13)
Students will merge digital illustration, animation and coding. Curriculum includes designing animation emotion (as in the movie Inside Out), competing in creativity challenges, and programming worlds of their own creation. Students will be placed in a small group with 4-8 other students at a similar age/experience level. Students will learn fundamental digital illustration, animation and computer science skills.

Fee: $199
Instructor: CodeSpeaks Lab Staff
10am-12:30pm M-F 6/21-6/25 ONLINE

NEW! Coding with Music
Students will learn to use digital tools to code and remix music. Curriculum includes programming common tunes, putting together an original theme song for a video game, and solving musical challenges. Students will be placed in small groups of 4-8 at a similar age/experience level. Students will learn how to use computer code to create music while learning fundamental computer skills.

Fee: $199
Instructor: CodeSpeaks Lab Staff
10am-12:30pm M-F 6/28-7/2 ONLINE

STEM

Bionerd Day Camps (Ages 5-12)
Food Science ONLINE Camp: Come and join our LIVE and fun INTERACTIVE online biology workshop for kids! Your child will learn how food is science. Plant your own vegetables and make your own food such as yogurt and ice cream LIVE online with our teacher. A list of simple, optional supplies will be provided before class.

Let’s Dive into the Ocean ONLINE Camp: Come and join our LIVE and fun INTERACTIVE online biology workshop for kids! Learn about sharks, octopus, stingray, and more. Your child will follow our teacher while they perform demo dissection LIVE online on preserved/fresh specimens. A list of simple, optional supplies will be provided before class.
Insects: Bug Me If You Dare ONLINE Camp:
Come and join our LIVE and fun INTERACTIVE biology workshop for kids! Learn about amazing bugs around you, such as beetles, grasshoppers, millipedes and more. Live/ preserved bugs will be presented. A list of simple, optional supplies will be provided before class.

Land and Water Creatures ONLINE Camp:
Come and join our LIVE and fun INTERACTIVE biology workshop for kids! Learn about frogs, coral, scorpions, lizards and more. Our teacher will perform demo dissection LIVE on preserved/ fresh specimens. A list of simple, optional supplies will be provided before class.

Fee: Morning or afternoon camp: $210
Instructor: Bionerd Staff

Week 1 - Food Science and Ocean Life:
Food: 9-11am M-F 7/19-7/23 ONLINE
Ocean: 1-3pm M-F 7/19-7/23 ONLINE

Week 2 - Bugs and Creatures:
Bugs: 9-11am M-F 7/26-7/30 ONLINE
Creatures: 1-3pm M-F 7/26-7/30 ONLINE

Strategic Kids Summer Camp (Ages 5-13)
Strategic Kids’ Virtual Summer Camps provide flexible and active learning this summer. Participants will receive online access to both live coach-led programs and on-demand classes in Chess, LEGO, Magic and Origami. Choose 3 one-hour long Live Events each day. That’s 15 hours of live coach-led classes each week of camp. Registration also includes exclusive access to our Virtual Clubhouse which has hundreds of recorded lessons in Chess, LEGO Architecture, LEGO Storytelling + problem solving, Magic, Origami and ALL NEW Strategic Math Games and Strategic Phonics. The clubhouse provides the most flexibility as it is available anytime online while enrolled in camp. Includes weekly Chess Tournaments as well. Sign up today, choose your own camp schedule and actively learn with Strategic Kids!

Fee: $90
Instructor: Academic Chess/Strategic Kids Staff

9am-4:30pm M-F 6/21-6/25 ONLINE
9am-4:30pm M-F 6/28-7/2 ONLINE
9am-4:30pm M-F 7/12-7/16 ONLINE
9am-4:30pm M-F 7/19-7/23 ONLINE
9am-4:30pm M-F 7/26-7/30 ONLINE
9am-4:30pm M-F 8/2-8/6 ONLINE

COMPUTERS

NEW! Create Games using Scratch (Ages 8-12)
This hands-on course is designed for students wanting to learn the basic elements of creating a 2D game using Scratch software developed at MIT Media Lab. The students will learn to create a 2D game that includes sprites, images, sounds, music, and objects. It is an excellent introductory course for developing animation and game programming using Scratch.

Fee: $255
Instructor: NR Computer Learning Center Staff

9am-noon M-F 7/12-7/16 ONLINE

NEW! Video Editing and Special Effects (Ages 8-12)
This hands-on course introduces students to Microsoft’s Movie Maker, where they can edit a digital movie, add background sound and music, add special effects and text, cut unwanted movie clips, merge different movie clips, and add pictures. The students will also learn to use Audacity (developed at Carnegie Mellon University) to edit sound and use YouTube to share their movies with friends and family.

Fee: $255
Instructor: NR Computer Learning Center Staff

9am-noon M-F 7/19-7/23 ONLINE

NEW! Website Development (Ages 8-12)
Students will learn to use WordPress to develop and manage their online portfolio. Students will learn to customize websites, add pictures, text, and video, organize and manage content, and use HTML to edit the pages. This is an excellent introductory course for students interested in website design and development, wanting to develop a blog site, or wanting build their online portfolio.

Fee: $255
Instructor: NR Computer Learning Center Staff

9am-noon M-F 7/26-7/30 ONLINE
NEW! Robotics with LEGO Mindstorms (Ages 8-12)
In this hands-on course, students will learn to build and program (using box programming) real-life simple robotic actions with programmable NXT motor (created at the MIT Media Lab) and robotic sensors: ultrasonic, sound, light, and touch. Students will work in a team of 2-3 members.  
Fee: $255  
Instructor: NR Computer Learning Center Staff  
9am-noon  M-F  8/2-8/6  ONLINE

NEW! Game Programming with Python (Ages 12-18)
Python is an easy-to-learn programming language that is commonly used for writing short scripts for developing games and working with Raspberry Pi. Students will learn to write scripts to develop games with moving objects, shapes, start and stop buttons, lives, scores, and more. This is an excellent introductory course for students interested in learning a scripting language, planning to take AP Computer Science, or seeking to learn how to visualize data using plot features. Prerequisite: Fundamentals of Computers or equivalent.  
Fee: $399  
Instructor: NR Computer Learning Center Staff  
1-4pm  M-F  7/12/7/16  ONLINE

NEW! Game Programming with Java (Ages 12-18)
This hands-on, introductory-level course enables students to learn the fundamentals of Java. Students will learn to use variables, expressions, flow control, loops, arrays, strings, exception handlers, file input/output, and more to develop an application! This is an excellent introductory course to programming for students planning to take AP® Computer Science, interested in software development, wanting to develop games, or preparing for the Java Associate Certification Exam by Microsoft or Oracle. Prerequisite: Fundamentals of Computers or equivalent.  
Fee: $399  
Instructor: NR Computer Learning Center Staff  
1-4pm  M-F  8/2-8/6  ONLINE

NEW! Game Programming with C++ (Ages 12-18)
This hands-on introductory-level course enables students to learn the fundamentals of C++ programming language. Students will learn to use common functions, expressions, flow control, loops, array, string, and more, to develop an application! This is an excellent introductory course to a programming language for students planning to take AP® Computer Science, interested in software development, wanting to develop games or preparing for Microsoft Technology Associate (MTA) or C++ Certification Exam (CPA). Prerequisite: Fundamentals of Computers or equivalent.  
Fee: $399  
Instructor: NR Computer Learning Center Staff  
1-4pm  M-F  7/26-7/30  ONLINE

NEW! Coding Among Us
Students who are fans of the game Among Us will go beyond playing the game and learn to code it. Students will design their own Among Us avatars to navigate a space station, act as devious imposter, and race to complete task. Students will be placed in small groups of 4-8 at a similar age/experience level. Students will learn fundamental computer science skills to build computer games/apps.  
Fee: $199  
Instructor: CodeSpeaks Lab Staff  
10am-12:30pm  M-F  7/12-7/16  ONLINE
NEW! Coding Among Us Part 2
Among Us fans will go deep into how the game works and learn how social, multiplayer games are constructed for maximum fun. Students will program original Among Us spin-off games using the iconic characters. Students will be placed in small groups of 4-8 at a similar age/experience level. Students will earn fundamental computer science skills to build computer games/apps.

Fee: $199
Instructor: CodeSpeaks Lab Staff
10am-12:30pm M-F 7/19-7/23 ONLINE

NEW! Coding Super Mario
Students who are fans of the Super Mario video games will go beyond playing the games and learn to code it. Every day, students will explore and program a new world, from Bowser’s castle to Rainbow Road to Pipe Land with their favorite characters and power-ups. Students will be placed in small groups of 4-8 at a similar age/experience level. Students will earn fundamental computer science skills to build computer games/apps.

Fee: $199
Instructor: CodeSpeaks Lab Staff
10am-12:30pm M-F 7/26-7/30 ONLINE

NEW! Coding Super Mario Part 2
Students will go deep into the Super Mario universe, programming epic battles with the classic characters, racing through Rainbow Road, and more! Students will play trivia and puzzle games to become Super Mario experts. Students will be placed in small groups of 4-8 at a similar age/experience level. Students will earn fundamental computer science skills to build computer games/apps.

Fee: $199
Instructor: CodeSpeaks Lab Staff
10am-12:30pm M-F 8/2-8/6 ONLINE

STUDY SKILLS

SAT English Prep (Ages 13-18)
The SAT English Workshop Series prepares students who wish to score high on the official SAT English section. This course will instruct students based on the new format of the SAT test. The workshop will cover in-depth the critical reading section, where students will learn about and practice sentence completion and passage-based reading exercises. The workshop will also cover vocabulary, the writing section (including the essay), identifying sentence errors, and improving sentences and paragraphs. Online assignments will need to be completed each week. Students will need to purchase a copy of The Princeton Review SAT Prep 2021 Book, ISBN: 9780525569749, 052556974X.

Fee: $119
Instructor: Scholastic Development Staff
11:30am-1:30pm TH 6/24-7/22 ONLINE

SAT Math Prep (Ages 13-18)
A credentialed teacher will lead this common core-based course in an overview of all SAT math sections. This course will instruct students based on the new format of the SAT test. Throughout course instruction, students will be pre- and post-tested as well as reviewed, with areas of weakness and strength pinpointed. Students will build self-confidence and gain strategies for scoring high. Students will need to purchase a copy of The Princeton Review SAT Prep 2021 Book, ISBN: 9780525569749, 052556974X.

Fee: $119
Instructor: Scholastic Development Staff
2-4pm TH 6/24-7/22 ONLINE

Study Skills (Grades 6-12)
Topics in this course will include time management, organization, note taking, and test taking skills. Students will create short- and long-term goals for improving their overall study habits. This course is a great way to help your student prepare for success in both middle and high school.

Fee: $119
Instructor: Scholastic Development Staff
Grades 6-8: 11:30am-1:30pm TU 6/22-7/20 ONLINE
Grades 9-12: 2-4pm TU 6/22-7/20 ONLINE
CAREER

Medical Billing and Collections Certificate Program
Become an essential anchor for a medical practice and get a competitive edge in the job market by attending the updated Medical Billing & Collections Certificate Program (MBC P). Learn medical billing & collections firsthand from Kris G. Patterson, an instructor with over 30 years of experience in the medical billing industry. An introduction to CPT®, ICD, HCPCS coding, and medical terminology. Become familiar with medical office operations, office policy, procedures, and processing of individual office forms.

Learn how to bill Medicare, Medicaid, TRICARE, CHAMPA, Concierge Medicine, Workers' Compensation & Personal Injury, PPO, HMO, EPO, IPA, and a host of other payers. Develop an understanding of the components of the revenue cycle from the patient intake, process to the completion & submission of the medical claim. Introduction to managed care plan concepts and how to analyze and solve difficult billing problems, including rejected and denied claim management. Review and gain an understanding of various practice management reports. Critical thinking exercises to learn how to automate the billing process using cloud-based software. Set-up a mock medical practice and post charges, payments, and adjustments from patients and insurance companies. Learn about HIPAA mandates and rules for maintaining the privacy and security of medical claims information.

Upon completing the MBCCP, students will receive a certificate from the college and be added to the instructor’ database for potential job leads. Information: Email: kris@kgpmedicalbilling.com and website: www.kgpmedicalbilling.com

Fee: $150 + $225 materials fee payable via PayPal at https://www.paypal.me/krisgpatterson
Orientation: All students must attend an online orientation no later than Saturday, July 3, 2021.
To complete orientation, visit https://forms.gle/k2YX3VwArNy8oBBA
Instructor: Kris G. Hall-Patterson
6:30-8:30pm TU-TH 7/6-8/4 ONLINE

Medical Front Office Procedures
This course is intended for students interested in becoming a medical front office assistant/medical receptionist, sometimes referred to as the intake coordinator. This class will ensure students are prepared to begin a rewarding career and to become an integral part of the medical office team.

Information: www.kgpmedicalbilling.com

Fee: $25 + $89 materials fee payable via PayPal at https://www.paypal.me/krisgpatterson
Orientation: All students must attend an online orientation no later than Saturday, July 3, 2021.
To complete orientation, visit https://forms.gle/k2YX3VwArNy8oBBA
Instructor: Kris G. Hall-Patterson
6:30-8:30pm TU, TH 6/22, 6/24 ONLINE

Start Your Own Billing Service
Many medical practices receive most of their income from insurance companies. Thus, medical billing services are in demand. In this class you will learn how to obtain clients, how to set your fees, what other services a billing service could offer, marketing your services, where to obtain HIPAA compliance software, a sample HIPAA business associate agreement and independent contractor agreement, what billing organizations you can join, how to obtain updates from insurance companies, and the differences between sole proprietorships, partnerships, corporations and LLCs.

Information: www.kgpmedicalbilling.com

Fee: $25 + $29 materials fee payable via PayPal at https://www.paypal.me/krisgpatterson
Orientation: All students must attend an online orientation no later than Saturday, July 3, 2021.
To complete orientation, visit https://forms.gle/k2YX3VwArNy8oBBA
Instructor: Kris G. Hall-Patterson
6:30-8:30pm TH 8/5 ONLINE
An Introduction to Voiceovers (Getting Started in Voice Acting)

“Wow, you have a great voice!” Have you heard that more times than you can count? Or maybe you listen to your favorite audiobooks, commercials, or cartoon characters and think, “I could do that!” If so, then you could have what it takes to begin working as a professional Voiceover Artist. Explore the voiceover industry with your instructor, a professional, working voice actor from the voice acting training company Voices For All, in a one-on-one, personalized, video chat setting. Discover current trends in the industry and how they make it easy and affordable for just about anyone to get involved. In this one-time, 90-minute , introductory class, you’ll also learn about the different types of voiceovers and the tools you’ll need to find success. And then...we’re rolling! Your instructor will record you as you read a real script, then offer some coaching so you can improve your delivery. Your instructor will take notes on your performance so you can receive a professional voiceover evaluation later. After the class, you will have the knowledge necessary to help you decide if this is something you’d like to pursue. Check out the video at http://www.voicesforall.com/ooo to get a better sense of how the class works. You must be age 18 or over to attend. You owe it to yourself to finally explore the possibilities of this fun and rewarding field! **Students must have Internet access and video chatting capabilities using a method such as Zoom, Skype (Win/Mac/mobile) or iChat/FaceTime (Mac/iOS).**

Fee: $49
Instructor: Voices for All Staff

Once you have registered for the class, a representative from Voices For All will contact you to schedule your one-on-one, personalized, video chat class. Class must be held between 6/7-8/6.

COMPUTERS

**Introduction to Microsoft Office 2016 (Word, Excel, PowerPoint and Access)**

Students will learn the basic features and functions of Microsoft Office 2016. Microsoft Word: format documents and create memos and flyers. Microsoft Excel: create, edit and format spreadsheets, such as budgets and inventory. Microsoft PowerPoint: create a presentation. Microsoft Access: manage data.

Fee: $169
Instructor: NR Computer Learning Center Staff

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<th>Time</th>
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<tbody>
<tr>
<td>9am-noon</td>
<td>SAT</td>
<td>6/12-6/26</td>
<td>ONLINE</td>
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<td>9am-noon</td>
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<td>7/10-7/24</td>
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**NEW! Cyber Security**

Cyber security is the practice of protecting computers, laptops, tablets, and smart phones from cyber threats. In this class we will discuss the history of the internet, terminology used, how to secure passwords, email threats, malware, scams, and fraud used by cyber criminals and the steps to protect personal data from hackers.

Instructor will email attendees materials before the first class.

Fee: $59
Instructor: Munusamy Pandyarajan

<table>
<thead>
<tr>
<th>Time</th>
<th>Days</th>
<th>Dates</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-9pm</td>
<td>TH</td>
<td>7/8-7/15</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

**REGISTER EARLY!**

Classes may fill quickly or cancel due to low enrollment.
Irvine Valley College

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Learn the basics of HTML so you can design, create, and post your very own site on the Web.

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Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

Fundamentals of Supervision and Management
Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

GMAT Preparation
Discover powerful test-taking techniques and methods for improving your score on the GMAT.

Grammar Refresher
Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

Intro to CSS3 and HTML5
Learn to create state-of-the-art Web sites using modern CSS3 and HTML5 techniques.

Intro to Google Analytics
Learn how to track and generate traffic to your website, create reports, and analyze data with Google’s free, state-of-the-art Web analytics tools.

Intro to SQL
Gain a solid working knowledge of the most powerful and widely used database programming language.

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ABOUT EMERITUS CLASSES

The Irvine Valley College Emeritus Institute program affirms the importance of intellectual activity, critical thinking and creative expressions for older adults. The curriculum challenges participants to formulate relationships between past experiences and new ideas, and to keep current in all academic areas. Courses are developed to stimulate participants’ intellectual and personal growth and to benefit their daily lives – personally, socially, culturally, economically and environmentally. While these courses meet the college’s academic standards, they are not degree-applicable.

ONLINE REGISTRATION INFORMATION

Special Note: All Emeritus Institute classes are tuition-free.

The registration process occurs three times per year, in the fall, spring, and summer semesters.

MySite registration is date- and time-specific. Please log in to your individual MySite account for a specific date and time to register. Students cannot register prior to their appointment. If you are having trouble accessing MySite, please contact Admissions and Records at 949-451-5220. To register for a class, go to https://mysite.socccd.edu and enter your Student ID number and 4-digit PIN.

For new or returning students (those who skipped a fall or spring semester), you will need to fill out an online application. Please go to https://admissions.ivc.edu/registration.

Students are not permitted to attend classes in which they are not officially enrolled. If the class you wish to take is full, please add your name to the waitlist. When a space becomes available, you will be notified by email and text. Once you receive notification, please log in to your MySite account to register for the class. An Add Permit Code (APC) will be given to you in the email and text to add the class.

Faculty reserve the right to drop students who do not attend the first-class session.

Tips and Tricks: Please check the Emeritus website at http://academics.ivc.edu/emeritus for step by step directions on how to fill out the online application, how to register on MySite, how to reset a PIN, and how to forward your email.

Please note: If you need additional assistance, please contact the Extended Education Office at 949-367-8343 or by email ivcemeritus@ivc.edu.
ART 403C: ART MEDIA (BEADING)
This noncredit course introduces older adults to various art media, which may include drawing, painting, printmaking, beading, stained glass, or ceramics. It is designed to develop students’ appreciation of art and foster their creative expression. The course also includes the improving of fine motor skills and maintaining cognitive abilities. A list of instructional materials will be provided at the first class session. (No class 5/31, 7/5.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Day</th>
<th>Time</th>
<th>Dates</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>61770</td>
<td>M</td>
<td>1-6:10pm</td>
<td>6/7-8/9</td>
<td>Addington, T</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61785</td>
<td>T</td>
<td>Noon-4:10pm</td>
<td>6/1-8/10</td>
<td>Hernandez, A.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61765</td>
<td>T</td>
<td>4:30-8:40pm</td>
<td>6/1-8/10</td>
<td>Hernandez, A.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61775</td>
<td>Th</td>
<td>8am-12:10pm</td>
<td>6/3-8/12</td>
<td>Hernandez, A.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61780</td>
<td>F</td>
<td>8:30am-12:40pm</td>
<td>6/4-8/13</td>
<td>Hernandez, A./Addington, T</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

ART 430C: WATERCOLOR PAINTING (BEGINNING)
This course for older adults introduces the materials and techniques used in watercolor painting. The course presents the basic methods of applying watercolor in washes, color mixing, and brush techniques, emphasizing the spontaneity of transparent watercolor. A list of instructional materials will be provided at the first-class session.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Day</th>
<th>Time</th>
<th>Dates</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>61820</td>
<td>T</td>
<td>9am-1:10pm</td>
<td>6/2-8/11</td>
<td>Estrada, D.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61815</td>
<td>F</td>
<td>9am-1:10pm</td>
<td>6/3-8/13</td>
<td>Gulino, M.</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>

ART 435C: WATERCOLOR PAINTING (INTERMEDIATE/ADVANCED)
Use and incorporate color mixing in a broader palette for washes, glazing, and spontaneous interpretation of the subject matter. An increasing emphasis will be placed on individual exploration with the media.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Day</th>
<th>Time</th>
<th>Dates</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>61830</td>
<td>W</td>
<td>9am-1:10pm</td>
<td>6/2-8/11</td>
<td>Nguyen, T.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61825</td>
<td>Th</td>
<td>1-5:10 pm</td>
<td>6/3-8/12</td>
<td>Gulino, M.</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>
**EMERITUS HEALTH CLASSES**

**HLTH 400A: HEALTH AND FITNESS FOR MATURE ADULTS**
This course addresses the physical and mental health of the older, mature adult through the use of exercise and fitness activities aimed at maintaining an active, independent lifestyle. Topics include the physical and cognitive benefits of exercise, injury prevention, and special considerations to approaching exercise safely for the older adult. *(No class 5/31, 7/5.)*

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Dates</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASAP STRENGTH AND PILATES</td>
<td>T</td>
<td>2:30-3:45pm</td>
<td>6/1-8/10</td>
<td>Ovadia, J.</td>
<td>ONLINE</td>
</tr>
<tr>
<td></td>
<td>Th</td>
<td>Noon-1:15pm</td>
<td>6/3-8/12</td>
<td>Ovadia, J.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>CHAIR EXERCISE</td>
<td>F</td>
<td>9-10:15am</td>
<td>6/4-8/13</td>
<td>Ovadia, J.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>DANCE (COUNTRY LINE)</td>
<td>M</td>
<td>10:00-11:35am</td>
<td>6/7-8/9</td>
<td>Lane, J.</td>
<td>ONLINE</td>
</tr>
<tr>
<td></td>
<td>T</td>
<td>11:30am-1:05pm</td>
<td>6/1-7/29</td>
<td>Turi, R.</td>
<td>ONLINE</td>
</tr>
<tr>
<td></td>
<td>T</td>
<td>1:15pm-2:50pm</td>
<td>6/1-7/27</td>
<td>Turi, R.</td>
<td>ONLINE</td>
</tr>
<tr>
<td></td>
<td>Th</td>
<td>11:30am-1:05pm</td>
<td>6/3-7/29</td>
<td>Turi, R.</td>
<td>ONLINE</td>
</tr>
<tr>
<td></td>
<td>Th</td>
<td>1:15pm-2:50pm</td>
<td>6/3-7/29</td>
<td>Turi, R.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>DYNA-BAND</td>
<td>T</td>
<td>12:30-1:45pm</td>
<td>6/1-8/10</td>
<td>Robitaille, J.</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>
## PHYSICAL FITNESS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Day</th>
<th>Time</th>
<th>Dates</th>
<th>Instructor</th>
<th>Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td>61875</td>
<td>T</td>
<td>12:30-2:05pm</td>
<td>6/1-7/27</td>
<td>Messenger, L.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61885</td>
<td>Th</td>
<td>12:30-2:05pm</td>
<td>6/3-7/29</td>
<td>Messenger, L.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61890</td>
<td>M</td>
<td>1:23:35 pm</td>
<td>6/7-8/9</td>
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<tr>
<td>61925</td>
<td>W</td>
<td>1:2:15 pm</td>
<td>6/2-8/11</td>
<td>Ovadia, J.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61835</td>
<td>Th</td>
<td>10:11:15am</td>
<td>6/3-8/12</td>
<td>Lane, J.</td>
<td>ONLINE</td>
</tr>
<tr>
<td>61865</td>
<td>F</td>
<td>10:15-11:30am</td>
<td>6/4-8/13</td>
<td>Lane, J.</td>
<td>ONLINE</td>
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</tbody>
</table>

## PILATES

<table>
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<tr>
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<th>Time</th>
<th>Dates</th>
<th>Instructor</th>
<th>Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td>61870</td>
<td>M</td>
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<td>6/7-8/9</td>
<td>Robitaille, J.</td>
<td>ONLINE</td>
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<tr>
<td>61845</td>
<td>T</td>
<td>10:15-11:30am</td>
<td>6/1-8/10</td>
<td>Robitaille, J.</td>
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<tr>
<td>61900</td>
<td>W</td>
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<td>6/2-8/11</td>
<td>Robitaille, J.</td>
<td>ONLINE</td>
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<td>61910</td>
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<td>6/4-8/13</td>
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</table>

## YOGA

<table>
<thead>
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<tr>
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<td>Michele, M.</td>
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<td>W</td>
<td>10:30-11:40am</td>
<td>6/2-8/11</td>
<td>Michele, M.</td>
<td>ONLINE</td>
</tr>
</tbody>
</table>
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