

The course navigation menu on the left side of your course allows students to access different areas of your course. As an instructor, you can control which links (buttons) appear in the course navigation menu. By default, all links are enabled for all courses. As a general rule, restrict access to features that you will not be using in Canvas to avoid potential student confusion. Links cannot be renamed.

Before:

- Home
- Announcements
- Assignments
- Discussions
- Grades
- People
- Files**
- Syllabus**
- Modules
- Conferences
- Collaborations
- Chat

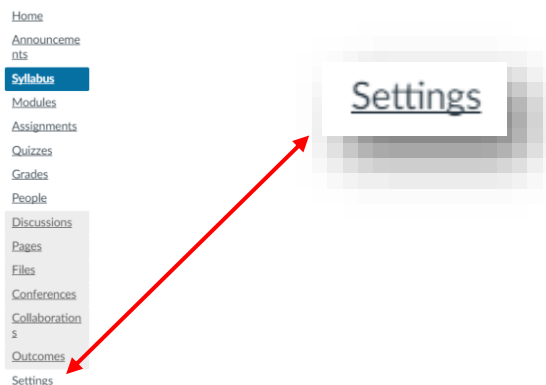
For example, **Files** is automatically enabled. It is recommended that this button be disabled so that students do not have direct access to your course files.

After:

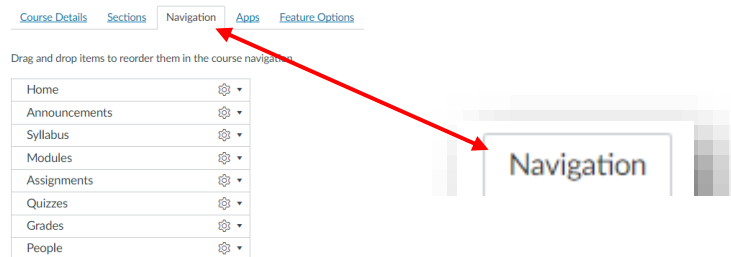
- Home
- Announcements
- Syllabus**
- Modules
- Assignments
- Quizzes
- Grades
- People

TO DISABLE BUTTONS:

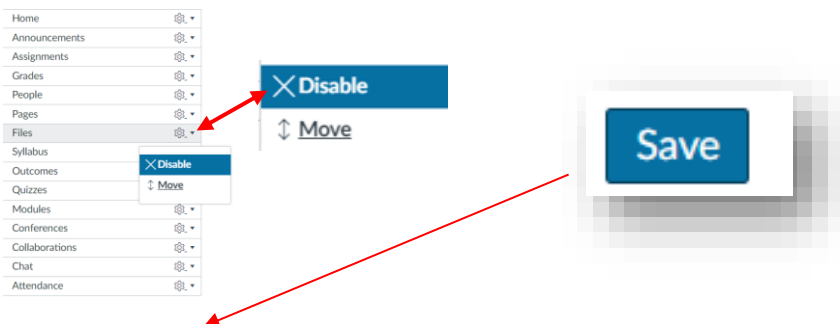
1. In your course on the course navigation menu, choose **Settings**:



2. At the top, choose the **Navigation** tab:



3. Click the **gear icon/down arrow** next to the button(s) you want to remove from view on the course navigation menu and choose **Disable**. Then scroll down to the bottom and choose **Save**:



TO RE-ORDER BUTTONS:

1. To re-order the buttons on your course navigation menu, select **Settings** and then choose the **Navigation** tab.
2. Then you can either click and drag the button to the desired position or click on the gear icon to move the button to the desired location:

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Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Quizzes

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Conferences

Collaborations

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Attendance

Settings

Navigation

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