

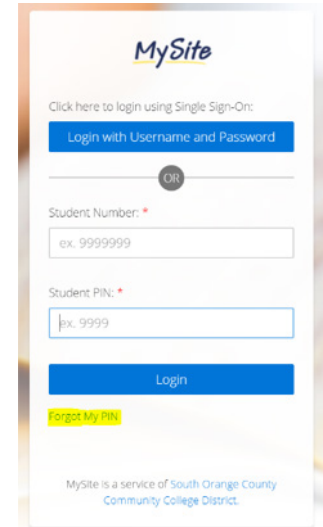
Tips and Tricks for Resetting Your PIN

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Emeritus Institute
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Tustin, CA 92782
949-367-8343
ivcemeritus@ivc.edu
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Admissions and Records
949-451-5220
admissions.ivc.edu

Technology Services
949-451-5696
tech.ivc.edu

- Log into <https://mysite.socccd.edu/>
- Click "Forgot My PIN" on bottom left (see yellow highlight at right).
- Enter your Student ID Number in the "Username" box and click continue.
- On the next page, if the "Secret Question" asks "What year was I born," type in your year of birth in a 4-digit format in the box (example: 1945). If the Secret Question is something different, answer the secret question.



MySite

Click here to login using Single Sign-On:

Login with Username and Password

OR

Student Number: *
ex. 99999999

Student PIN: *
ex. 9999

Login

Forgot My PIN

MySite is a service of South Orange County
Community College District.

- In the *New and Confirm PIN* boxes, type your birth year in a 4-digit format in the box or a 4-digit PIN of your choice. Be sure to write the number down for safety. It will be needed each time you register.
- Click "Change PIN."
- You will see a prompt that your PIN number has been reset! Click "Return" and you'll be re-routed to the MySite log-in screen.



Secret Question: What year was I born

Secret Answer: 1945

New PIN Number:

Confirm PIN Number:

PIN numbers must be 4 digits and between 0000 and 9999.

Change PIN

NOTE: If you receive a message stating "Unable to change PIN. Contact Administrator," call the Admissions Office at 949-451-5220, press "0," and let them know you're getting the "Contact Administrator" prompt when trying to reset your PIN. Admissions will help you reset your PIN.

- Other Secret Questions that we use include your month and date of birth (MMDD), for example 0804 (August 4).
- **If you still need assistance**, please contact the Emeritus Office at 949-367-8343 or by email at ivcemeritus@ivc.edu.