

# Attention High School Seniors Applying to IVC Honors Program!

## Admission Criteria for High School Seniors:

In order to be eligible to join the IVC Honors Program for the Fall 2019 semester, you must meet the following admission criteria:

1. A cumulative non-weighted academic GPA of 3.25 or better; this GPA must reflect your work including 9<sup>th</sup> grade and through the end of the most recent completed semester
2. If you do not meet this GPA requirement, you can instead qualify with an SAT score of minimum 1260/1600 or 1890/2400, OR an ACT score of 28 or better

## Required Application Materials:

In order to join the IVC Honors Program, please provide the Honors Program office with the materials listed below. **Submit all of the application materials together. If you do not have all supporting materials, do not submit your application to the office. We will not accept or process partial applications. No exceptions. The following materials must be submitted directly to the Honors Program Office in person or via US mail.**

1. Honors Program application form (completed and signed); see application below.
2. A personal statement responding in essay form to all of the questions in Part III of the Honors Program application.
3. Official high school transcript reflecting cumulative record from 9<sup>th</sup> grade through the end of the most recent completed semester with a cumulative non-weighted academic GPA of 3.25 or better (submit in a sealed envelope with your application); **OR** one of the following scores: SAT 1260/1600 or 1890/2400 or better OR ACT 28 or better.

*Note:* We do not have access to transcripts submitted to Admissions and Records, so you must submit a separate official transcript with your Honors Program application.

*Note:* An *unofficial* printout of standardized SAT or ACT test scores is acceptable as long as it shows the student's name.

4. A letter of recommendation from a high school teacher or counselor familiar with your academic work; letter must be signed, on official school letterhead, and in a sealed and signed envelope.

*Note:* Students who do not qualify for the Honors Program on the basis of their high school record may apply as a continuing student once they have completed 12 or more transferable college units with a minimum GPA of 3.25. Students may take honors classes before joining the program; honors classes are open to all IVC students.

## Application Deadline:

There is no application deadline for joining the IVC Honors Program. The program accepts applications year-round. **However, in order to be eligible for Fall 2019 priority registration through the Honors Program, high school seniors must first complete all admissions steps through the Freshman Advantage Program by the due date and then apply to the Honors Program as instructed below.**

To join the Honors Program and receive priority registration for Fall 2019 through the Honors Program, high school seniors must do the following:

- **First, apply to IVC through the Freshman Advantage Program by April 12, 2019.** The Freshman Advantage application is open from October 1, 2018 through April 12, 2019. Students must complete all steps of the Freshman Advantage matriculation process *before* applying to the Honors Program. Fall 2019 Honors priority registration will not be available to ANY new IVC student who has not completed the entire Freshman Advantage admissions process by April 12. The Freshman Advantage admission steps can be accessed here: <http://admissions.ivc.edu/advantage/Pages/default.aspx>. Please direct questions about Freshman Advantage to Admissions and Records at [ivcadmissions@ivc.edu](mailto:ivcadmissions@ivc.edu) or 949-451-5220.
- **Second, AFTER** you have completed the Freshman Advantage matriculation process, submit your Honors Program application to the Honors Program office by **NOON on Tuesday, April 16, 2019**. To apply to the Honors Program, submit the *completed* Honors Program application with *all* required supporting materials in-person or by mail to:

Dr. Kay Ferguson Ryals  
Honors Program Director  
Room LA 107A  
Irvine Valley College  
5500 Irvine Center Drive  
Irvine, CA 92618

The Honors Program Office is located in the Liberal Arts building, room LA 107A, and is open Monday through Friday from 8:30 a.m. to 12:30 p.m. and 1:30 to 5:30 p.m. If no one is in the office, you may leave your application in the drop-box in the hallway outside the office. Do *not* leave your application anywhere but in the dropbox or with the Honors Program staff. If you have any questions, please see the Honors Program website at <http://academics.ivc.edu/honors>, or call the Honors Program office at (949) 451-5300, or email [honorsprogram@ivc.edu](mailto:honorsprogram@ivc.edu).

- **Note: The Freshman Advantage deadline of Friday, April 12, and the Honors Program Fall 2019 priority registration deadline of noon on Tuesday, April 16 are absolute deadlines. *Plan ahead: Apply to IVC and complete matriculation early to ensure that you have time to submit your Honors Program application by the program deadline.***
- **Students will be notified of the Honors Program admissions decision through their personal emails. Applications will not be evaluated at the time of drop-off.**
- **Note: Incoming freshmen cannot receive priority registration for the summer term following high school graduation.**

IRVINE VALLEY COLLEGE  
**HONORS**  
P R O G R A M

Part I: Personal Information

Date of Application: \_\_\_\_\_

Legal Name: \_\_\_\_\_ Preferred first name (if different): \_\_\_\_\_  
First Middle Last

Other names used in legal records: \_\_\_\_\_ IVC email: \_\_\_\_\_  
(We correspond via IVC email. HS applicants enter personal email if IVC's not yet available)

Home Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Alternate email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Number and Street City, State Zip Code

High School attended: \_\_\_\_\_  
Name City State Country

Date of High School Graduation: \_\_\_\_\_  
Month Year

Have you attended other colleges? If yes, list *all* other colleges attended: \_\_\_\_\_

Your signature here authorizes college personnel to access your IVC and Saddleback records to verify GPA and coursework. By signing below, you are also giving your permission to IVC and the Honors Program to use your photograph in any recruitment or publicity materials.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
IVC Student ID #

Part II: Status of Applicant (Check and complete one) Please note: You must matriculate to IVC before applying to the Honors Program; application to Honors Program does not constitute application to IVC. GPA calculations will be based on all transfer-level college work, so you must submit *all* college transcripts with your application. Special application rules apply to students who already have a bachelor's degree or who have completed over 40 units of college work. Transcripts submitted to the Honors Program office will not be shared with IVC Admission & Records.

**New to Irvine Valley College**

(Students with less than 1 full semester at IVC)

Please submit:

1. This application form (completed and signed)
2. Official high school transcript demonstrating a GPA of 3.25 or better (non-weighted academic) **OR** one of the following: SAT 1260 (of 1600), SAT 1890 (of 2400), or ACT 28 (of 36).

**Note:** High school seniors must complete the entire IVC admissions process before applying to the Honors Program. The official transcript should reflect the cumulative record from 9<sup>th</sup> grade through the most recent completed semester of senior year.

3. An essay responding to the questions in Part III of this application
4. A letter of recommendation from a teacher familiar with your academic work **OR**, for students returning to college after a period of time away from the classroom, a letter from an employer or community member who can attest to your work habits and motivation.

**NOTE: Due date to receive Fall 2019 priority registration through the Honors Program is 4/16/19 by noon.**

**Students Transferring From Another College**

Transferring from: \_\_\_\_\_

Please submit:

1. This application form (completed and signed)
2. Unofficial transcripts from all attended colleges demonstrating completion of at least 12 units of transfer-applicable coursework with a 3.25 or better GPA
3. An essay responding to the questions in Part III of this application
4. Two signed, sealed letters of recommendation from faculty from other colleges attended.

**Continuing Student or Returning to IVC**

Please submit:

1. This application form (completed and signed)
2. Current transcripts (unofficial) demonstrating completion of at least 12 units of transfer-applicable coursework with a GPA of 3.25 or better.
3. An essay responding to the questions in Part III of this application
4. Names of three IVC or SC faculty with whom you have completed a class and who will favorably comment on behalf of your application to this program.

**Speak with faculty *before* submitting their names to confirm that they are willing to recommend you to the program. After you submit their names, the Honors Office will send the official recommendation request.**

1. Faculty Name: \_\_\_\_\_  IVC  SC  
Course: \_\_\_\_\_ Semester/Year: \_\_\_\_\_

2. Faculty Name: \_\_\_\_\_  IVC  SC  
Course: \_\_\_\_\_ Semester/Year: \_\_\_\_\_

3. Faculty Name: \_\_\_\_\_  IVC  SC  
Course: \_\_\_\_\_ Semester/Year: \_\_\_\_\_

**Alternate:**

4. Faculty Name: \_\_\_\_\_  IVC  SC  
Course: \_\_\_\_\_ Semester/Year: \_\_\_\_\_

### Part III: Personal Statement

Submit a personal essay of 400-500 words, responding to the questions below. The Honors Program Director and/or Honors Advisory Committee will review your essay. The application may be returned to you if the essay is not written in college-level prose. Do not use numbers or bullet points. **Please put your name on the top of the page and submit with your application form.**

- What is the role of education in your life?
- What are your academic, career, and personal goals?
- Why do you believe that you are an appropriate candidate for the Honors Program?
- How would the Honors Program contribute to your goals?
- What special contributions might you make to the program and its participants?

### Part IV: Further Instructions for Applicants

Completed applications will be processed as they are received. Please allow sufficient time for us to get recommendations from faculty. Following acceptance into the Honors Program, each new Honors Program student should schedule an academic counseling session with the Honors Program Counselor, Michelle Minkler. You can schedule an appointment with the Honors Program Counselor by calling 451-5319. Counseling appointments will take place in the Counseling Center, SSC 210.

If you have questions, please call the Honors Program Office at (949) 451-5300 or email [honorsprogram@ivc.edu](mailto:honorsprogram@ivc.edu).

**PLEASE SUBMIT THIS FORM AND ALL REQUIRED MATERIALS TO:**

**Honors Program Office  
Liberal Arts Building, Room LA 107A  
Irvine Valley College  
5500 Irvine Center Drive  
Irvine, CA 92618**

**You may submit your application in person or by mail. The program office is generally open M-F 8:30-12:30 and 1:30-5:30. If the office is closed, you may leave your application in the drop box outside the Honors Program Office door.**

**Honors Program Director: Dr. Kay Ferguson Ryals  
Honors Program Administrative Assistant: Shakeh Mehrabian**